



Dallas Ranch **PTSA**

Vendor Agreement

Holiday Boutique

Saturday November 4, 2017

Set Up Starts: 9:00 AM

Event Open 10:00 AM - 2:00 PM

Clean Up Ends: 3:00 PM

Event is held at Dallas Ranch Middle School 1401 Mt. Hamilton Dr., Antioch, CA 94531
To benefit Dallas Ranch PTSA and Dallas Ranch Leadership. Questions, please e-mail
lamezcua415@gmail.com

Important Details:

1. Each six foot table space reserved is a special rate of \$25. This fee is non-refundable and must be paid by October 6, 2017, to guarantee your price. After October 6, 2017, regular pricing is in effect with each six foot table space at \$30 until October 13, 2017, and \$35 after that due date.
2. A raffle basket is required from each vendor or in lieu of a raffle basket a \$25 donation to DRMS PTSA.
3. This is not a program of the Antioch Unified School District (AUSD) and AUSD accepts no liability or responsibility for this program. As a participant you agree to defend, indemnify, and hold harmless AUSD, its Board of Education, officers, employees and agents, individually and collectively, from and against all costs, losses, claims, demands, suits, actions, payments, liabilities and judgments, including attorneys fees, arising from personal or bodily injuries, property damage or otherwise, regardless of and however caused.
4. Independent Sales Reps (like Avon, Mary Kay, Tupperware, Pampered Chef, etc.) will be limited to one per company. Unique handcrafted items may have multiple representation.
5. Your spot will NOT contain a table and chairs unless otherwise requested.
6. You keep 100% of your profit! Give-a-ways are encouraged.
7. Insurance is required by the school district. Existing PTA/PTSA members are covered under the PTA/PTSA insurance. Only school appropriate materials may be displayed, discussed, sold or given away. No vulgarity, profanity, or references to drugs/alcohol.
8. No vendor food or drinks can be sold or given away by vendors unless pre-approved prior to the event.
9. If your fee is collected by October 13, 2017, your business will be advertized in:
The local online newspaper; Our PTSA Web Site www.drmspsta.net/Facebook via links to your web site that you provide; e-Blasts sent to all our PSTA members.
You may arrive at the school at 9:00 AM to set up your spot. Your spot must be cleaned by 3:00 PM

Display name: _____

Type of items sold/presented: _____

Web link: _____

I prefer: an indoor location; an outdoor location; either is fine

I need to reserve _____ # of tables and/or _____ # of chairs for my location

I require an electrical outlet for my location I plan to use a pop-up cover

Vendor Fee Total:

_____ six foot table space(s) X \$25 each (\$35 each after 10/35) = \$ _____
(Qty)

Print Name

Authorizing signature

Date

Phone Number

e-mail address

For Administrative Use Only:

Date Received: _____ Total Paid _____ Check #(or cash) _____ Space # _____